

**Charms Collaborative  
Board of Director  
Meeting Minutes  
September 19, 2014**

Board Members Present: Tim Farmer, Sharon

Charms Administration: Rosalie O'Connell, Executive Director  
Ellen Whittemore, Business Manager

Open Session:

1. No public comment.
2. Vote on May 15, 2014 and June 13, 2014 Meeting Minutes
3. Drop Box- it was discussed and determined that email would work best
4. Personnel Recommendations and Staffing Updates  
Board was presented with list of new hires for FY 15. Recommendations all approved.
5. Student Enrollment  
Currently 38 students with 2 referrals.  
Charms lost 10 students when Sharon Public Schools opened up a district voc ed program
6. Classroom Space  
New space at Canton high School for voc ed program  
New space at Avon middle/High School for Multi-Skills 1 program  
Question raised about tuition breaks for schools hosting collaborative programs.  
Mrs. O'Connell will look at other collaborative procedures.
7. Review of Mrs. O'Connell's FY15 Goals
8. Ms. Whittemore reviewed current status of budget.  
Charms has currently expended 15.2% of the FY15 Operating Expenses
9. Board will plan to visit classrooms in October 2014.
10. It was determined that Christina Farrington, Charms Administrative Assistant will take notes at Board Meetings.

Executive Session:

1. Board discussed potential litigation against former employee. Mrs. O'Connell will discuss further with Charms attorney.